



FEDERAL
RESERVE
BANK
of ATLANTA

M. Candy Williams
Corporate Training Manager

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Ms. Suzanne Updegraff, President
Employee Development Systems
7308 S. Alton Way
Suite 2-J
Englewood, CO 80112

Dear Suzanne:

Over the last two years, you have offered Improving Personal Effectiveness (IPE) several times at the Atlanta Fed. The program has been very well received. It is one of the most requested staff/professional programs we offer.

In fact, many participants have visited my office to give both you and your program verbal praise and accolades. In fact, and perhaps more impressively, managers have commented that there has been a positive change in overall performance, behavior and attitude of their staff members that have successfully completed IPE. As you know, in the Banking/Finance industry, money is the bottom line and we feel like we have made a wise investment in IPE and EDS.

I look forward to working with you in the future and partnering with you to help the Atlanta Fed as well as the System address our future developmental challenges.

Sincerely,

A handwritten signature in cursive script that reads "Candy".

M. Candy Williams
Corporate Training Manager
Federal Reserve Bank – Sixth District